

Warblington School
Southleigh Road
Havant
Hampshire
PO9 2RR

T 023 9247 5480
F 023 9248 6127
E admin@warblingtonschool.co.uk

www.warblingtonschool.co.uk

Headteacher: Mr Michael Hartnell



**Warblington
School**

Growing minds, successful futures

December 2020

Dear Parent/Carer

Information for Parents/Carers - Work Experience - Monday 17th – Friday 28th May 2021

At Warblington we believe in preparing our students for life in the 21st century by providing them with regular high quality opportunities for information, advice and guidance on all aspects of careers education. A vital part of this is the preparation for the world of work. Usually Year 10 students take part in a two week planned work placement. During this experience students will have the opportunity to develop themselves as confident, self-assured learners and use the experience to help them make informed choices about their next stage of education, employment or training.

Due to Covid 19 the school has had to review its work experience plans as we know that many businesses will not be in a position to offer a quality work experience placement whilst they are recovering and re-establishing themselves. The work experience placements for 2021 will therefore only be through students finding their own placements, through family, family friends or other contacts. We do not expect all students to find a placement and those remaining in school will follow normal timetable.

Due to the substantial cutbacks in education, this has had a significant impact on the funding for work experience and has raised the cost of providing a placement to £44 per student. In order to run work experience we need to ask you to contribute part of the cost towards your child's placement, which will be £25.00. The money will be used to complete a Health and Safety check on the placement to ensure a safe place of work, this is for all placements with no exceptions.

If you would like your son/daughter to carry out a work experience placement, please complete the reply slip overleaf and return to the Careers Office by Friday 22nd January 2021.

The "Own Placement" forms will be available online or in paper form by student request. Once the placement forms are received you will be asked to pay the £25.00 via Parent Mail.

If you require any further information or have any questions, please do not hesitate to contact me via the school's reception or on r.gellett@warblingtonschool.co.uk

Yours sincerely

**R Gellett (Mr)
Careers Leader**





Please return this reply slip to Mr Gellett in the Careers Office Friday 22nd January 2021

Student Name.....Tutor Group.....

I give permission for my son/daughter to participate in the 2 weeks work experience. I confirm that I will pay £25.00 towards the cost of Work Experience online via Parentmail. I understand that if the placement is outside the Hampshire catchment area, I may incur a further charge of £40.00 and if I cancel or change the booking after it has been made I will need to pay a further charge of £35.00 towards EBP administration costs.

I do not wish my child to participate in a work experience placement and would prefer him/her to remain in school.

Parent/Carer Signature.....Date.....