

Warblington School - COVID-19 Outbreak Management Plan

September 2021

1. Introduction

As part of the return to education for the 2021-22 academic year, the DfE's published COVID guidance states that schools should have an "outbreak management plan", outlining how they would operate if advised of changing Covid situations in their area.

There may be need to introduce measures that impact on how teaching is delivered to some or all of the students within the school. For example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
 - There are 5 positive cases amongst students or staff who are likely to have mixed closely within a 10-day period
 - 10% of students or staff who are likely to have mixed closely test positive within a 10-day period
- if there is extremely high prevalence of COVID-19 in the community and other measures have failed to reduce transmission
- as part of a package of measures responding to a Variant of Concern (VoC).
- To prevent unsustainable pressure on the NHS

This plan identifies the measures that Warblington School may put in place depending on the local situation and the advice and direction received from the DfE, Public Health South East, Public Health England and the Hampshire Local Authority.

This document should always be read alongside the latest guidance for education settings operating during COVID, such as those listed below:

- Actions for early years and childcare providers during the COVID-19 outbreak <https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcareclosures>
- Actions for schools during the COVID-19 outbreak: [Schools COVID-19 operational guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/schools-covid-19-operational-guidance)
- Protective measures for holiday and after-school clubs, and other out-of-school settings during the COVID-19 pandemic <https://www.gov.uk/government/publications/protective-measures-for-holiday-or->

[after-school-clubsand-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak](#)

- Contingency framework: education and childcare settings
<https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictionsin-education-and-childcare-settings/contingency-framework-education-andchildcare-settings>

Please note, this is not an exhaustive list and these documents change frequently so the reader should check they have the most up to date guidance. The Hampshire Hub is used to keep up to date on the guidance and is available via this link:

<https://hants.sharepoint.com/sites/6626>

2. General Precautions

2.1 Roles

The Senior Leadership Team will coordinate all responses to Covid-19 scenarios. Overall responsibility will rest with the Headteacher, with specific tasks allocated to members of the team depending on availability, including the reporting of cases to public health and the local authority, where required. Usual letters procedures will be followed in order to coordinate the required communication with parents.

2.2 Risk Assessment

The school Covid Risk Assessment (Appendix 1) will be maintained and reflect the current guidance and procedures in place. This is available on the school website.

2.3 Mixing and Year Bubbles

From September 2021, the school will no longer implement Year group bubbles, as per DfE guidance. We have continued with a split break set up in 2021-22 helping to reduce the numbers of students in communal areas and one way systems are still in place, again to reduce contact points. However, should there be a local outbreak of Covid-19, the school may elect, or be directed, to undertake a temporary reintroduction of 'bubbles'. Whilst only undertaken on a short term basis, this action would aim to replicate the conditions in place during the 2020-21 academic year and is likely to include measures such as designated play and break areas for each Year group and separated lunch servings for bubbles.

2.4 Face Coverings

Following DfE guidance, the use of face coverings will no longer be advised for students, staff and visitors, although individuals may elect to wear them. Should local conditions change, the school may, after taking advice, elect to reintroduce the wearing of face

coverings in limited measures or for the entire school population. It is however recommended that masks are worn on public transport and dedicated school transport (Sept 2021).

2.5 Visitors

The school will aim to encourage visitors to the school site as it returns to normal operations. Sign-in systems will continue to question visitors regarding whether they are experiencing symptoms of Covid prior to permitting access and to take contact details in case of an outbreak. Should the Covid-19 situation deteriorate, then visitors will not be allowed onto the school site.

2.6 Cleaning and Hygiene

The school will continue to maintain an enhanced level of cleaning and hygiene. Hand sanitiser units installed at the start of the pandemic will be maintained, and students will continue to be reminded to sanitise their hands. In the event of someone showing symptoms during the day, the same measures will be kept in place as from 2020-21, where matron is called, the student is isolated and the room is spray disinfected prior to another class entering the room.

Note: If any individuals are in school when identified as positive for Covid-19, the areas that they have visited in school will be deep cleaned before students are permitted back in.

2.7 Ventilation

The school will continue to ensure there is good ventilation in classrooms. This means classroom doors will remain open at all times and top level windows will remain open throughout the day. In the hall, windows will be opened, however doors will be closed to ensure safeguarding measures are kept in place.

3. Scenarios

3.1 Scenario 1 – Single Confirmed COVID-19 Case

If there is one case identified in school, the following steps will be taken in line with the latest guidance:

- If the individual is within the school environment they are to be isolated from other students and staff immediately until they can be collected by their parent / carer. The office next to the Headteacher's office is used as an isolation location
- The school will notify Public Health South East.
- From Step 4 on the Government roadmap, close contacts will be identified by NHS Track and Trace
- From 16 August 2021, students under the age of 18 will no longer be required to self-isolate if they are identified by NHS Track and Trace as a close contact of a positive case. These individuals will be advised to take a PCR test
- Students aged 18 years will be given a four-month period to become vaccinated, at which point they will be treated as adults. Those who elect to not be vaccinated will need to self-isolate
- Individuals who have been required to self-isolate due to testing positive will be expected to undertake Home Learning via Classcharts.
- Attendance will communicate those who are 'X' coded, and the head of year of that student will ensure that blended learning has been set.

3.2 Scenario 2 – Outbreak Within Setting

Definition of an outbreak in a non-residential setting:

Two or more test-confirmed cases of COVID-19 among individuals associated with a specific setting with illness onset dates within 14 days, and one of:

- identified direct exposure between at least 2 of the test-confirmed cases in that setting (for example under one metre face to face, or spending more than 15 minutes within 2 metres) during the infectious period of one of the cases
- when there is no sustained local community transmission - absence of an alternative source of infection outside the setting for the initially identified cases

Note: If there is a single test-confirmed case, this would initiate further investigation and risk assessment. An outbreak would be declared if the investigation ascertained a second COVID-19 case (test-confirmed or clinically suspected).

The end of an outbreak is defined as “no test-confirmed cases with illness onset dates in the last 28 days in that setting”.

The best way to avoid an outbreak in a setting is to ensure preventative measures are in place.

Within all settings the following will be in place:

- A risk assessment for each setting that reflects the current Government guidance
- Appropriate PPE will be provided and worn in line with guidance
- Hand sanitiser will be freely available
- LFT testing will be available for staff, visitors and students

Should an outbreak be identified the following steps will be undertaken:

- School will liaise with Public Health and follow instructions
- School will follow Local Authority reporting guidance (see flow chart in Appendix 2)
- Close contacts will be identified via NHS Test and Trace
- In collaboration with Public Health, a decision will be made as to whether school can remain open
- DfE will be informed if the school is to close
- Local Authority will be informed if the school is to close
- In liaison with Public Health, on-site testing will be reinstated
- Remote learning plan will be implemented
- External visits to the school will stop until deemed safe
- School COVID-19 Risk Assessment will be evaluated in light of any learning from new cases

3.3 Scenario 3 – The setting is affected by a package of Local or National measures

The COVID-19 situation is ever-changing, as are the directed responses. Senior Leaders will ensure that they implement any local or national restrictions and guidance. The school will work in collaboration with professionals and stakeholders to limit the impact on educational delivery. This will include working with the following:

- Parents/carers
- Students
- Public Health
- Local Authority
- Social Care
- DfE

The following plans are in place to support the continued delivery of education under local or national measures:

3.31 Testing:

If recommended, we will increase the use of home testing by students and staff. If it is advised that we reintroduce an asymptomatic testing site (ATS) at our school, we will consult with the director of public health (DsPH) to discuss any further support we need to do this.

If we reintroduce on-site asymptomatic testing:

The dance studio will be converted to a Testing Site

Support staff will be deployed to assist with testing

Testing will be carried out based on need (eg year group / whole school etc)

3.32 Face Coverings:

If recommended, students, staff and visitors who are not exempt from wearing a face covering:

- Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas

And/or:

- Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

3.33 Shielding:

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

Individuals will be regularly re-risk assessed and we will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

If this is a student, then the remote learning plan would be implemented. Shielding staff will be supported to work from home and measures put in place to support their wellbeing

Where students have EHCPs and cannot attend school, a risk assessment will be undertaken to assess if they are safer at home or in school

3.34 Safeguarding:

- A Designated Safeguarding Lead will be on site whenever the school is open to students
- On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.
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- Wellbeing calls will be made regularly (in line with individual student risk assessments) to ensure that students are safe and well at home. They will be recorded on the Inclusion Team Spreadsheet, as per previous whole school closures.

3.35 Meals:

- Meals will continue to be provided for those on site. Those in receipt of free school meals who are not on site will either be provided with vouchers or food for the time the student is isolating or the school is restricting attendance.

3.36 IT Access:

- As part of the school remote learning plan, details will be held of who requires a device to be provided. These will be available to be collected from school or, if there is prior warning, they will be distributed prior to class/school closures
- Part of the wellbeing calls will be to monitor this provision and student access to the remote learning so that support can be given as required

4. Other measures

Parents, carers, students and staff will be informed promptly about the introduction of control measures. This will be done via **Weduc, Social Media and the school website** once a decision has been made.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups

5. Attendance

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

If restrictions are recommended, we will stay open for:

- Vulnerable students
- Children of critical workers

When vulnerable students are absent, we will:

- Speak to parents/carers and, where appropriate, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Ensure vulnerable students can access appropriate education and support while at home
- Maintain contact, and check regularly that the student is able to access remote education provision

5.2 Education and support for students at home

All other students will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that students would receive in school, as outlined in our [remote learning policy](#) [\[NEEDS LINK\]](#).

The school will continue to provide meals or lunch parcels for students eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

5.3 Extra curricular activities

We will limit access to before and after-school activities during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

Appendices

Appendix 1: Risk Assessment

Appendix 2: Hampshire Local Flow Chart

Appendix 1: Risk Assessment

School/ Setting	Warblington School, Havant	Date of Assessment	01/09./2021
Assessment Completed By	MHL (HT)		

Staying COVID Secure – Our Commitment

- ✓ We recognise the residual risks posed by Coronavirus (COVID-19) to our staff, students and their families following the move to Step 4 from Monday 19th July 2021. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.
- ✓ We will ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our staff and students.
- ✓ We will share this Risk Assessment and its findings with employees and consult on its contents.
- ✓ We will continue to comply with all relevant Health and Safety Legislation.

Warblington School has completed the updated (September 2021) Risk Assessment. All responses in red are direct responses to the control measures proposed by this shorter updated document provided by the LA. At Warblington, we have also included information in this risk assessment in green which will remain in place at school from September 2021 but which fall outside the scope of the shorter Hampshire LA document. This document must be read in conjunction with ‘September 2021 Whole School Procedures’.

Warblington School’s ‘System of controls’ will remain in place from Sept 2021. The actions in our system of control are grouped into ‘prevention’ and ‘response to any infection’ below.

Prevention:

1. minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
2. clean hands thoroughly more often than usual and continue to use hand sanitiser on entry to rooms or in communal areas with high touch points
3. ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach
4. implement enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach. As we have now appointed our cleaning team, Warblington are able to greater control the standard of chemicals used
5. minimise contact between individuals and maintain social distancing wherever possible
6. where necessary, wear appropriate personal protective equipment (PPE)
7. Encourage whole staff regular (twice weekly) asymptomatic testing using lateral flow devices supplied by school.
8. Allow staff / students to continue to wear face coverings in shared communal areas and on corridors, if they wish.

Response to any infection:

- engage with the NHS Test and Trace process
- manage confirmed cases of coronavirus (COVID-19) amongst the school community
- contain any outbreak by following local health protection team advice

Our Employees

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
01	Any employee or persons within their household that has coronavirus (COVID-19) symptoms , should not attend school/ setting. They should arrange to have a test .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, students and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
02	Any employee who has tested positive for COVID 19 in the past 10 days should not attend school/ setting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To be communicated consistently to staff using staff newsletter/memos, website, emails from the headteacher, and by sharing this risk assessment with all staff. School will follow national and local guidance at all times.
03	Any employee who develops COVID-19 symptoms during the school day should be sent home as soon as possible and should arrange to have a test .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, students and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
04	An individual risk assessment will be completed for all staff that have characteristics that increase their potential risk from coronavirus (COVID-19), as set out in the COVID-19: review of disparities in risks and outcomes report . CEV staff are no longer advised to shield.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School will undertake individual risk assessments with all staff who identify as having additional risks and who have made known to the headteacher these risks by providing a letter from the GP or other organisation identifying them. Staff should feel comfortable in making this request, upon production of evidence.

Our Students

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
05	Any student or persons within their household who has <u>coronavirus (COVID-19) symptoms</u> , should not attend school/ setting. They should <u>arrange to have a test</u> .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, students and families will be reminded that they must not attend school with symptoms and must arrange a PCR test, remain at home and notify school of the results as soon as possible.
06	Any student who has tested positive for COVID 19 in the past 10 days should not attend school/ setting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To be communicated consistently to parents using weekly newsletter and Weduc / Website and by sharing this risk assessment with all parents via our website. School will follow local and national guidelines at all times.
07	Any student who develops COVID-19 symptoms during the school day should be isolated, sent home as soon as possible and should <u>arrange to have a test</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, students and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
08	Remote/distance learning contingency arrangements for all students should be maintained in line with any local Covid-19 outbreak.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School has developed an effective remote learning strategy and provision. Full details are available at [Insert website link] School will maintain the online component of our remote learning approach (Classcharts – Blended Learning or Teams). We have laptops which can be loaned out at short notice for students who have to self-isolate and would otherwise have no access to a device.

Our School

Asymptomatic Testing					
Ref	Control Measure	Y	No	N/A	Actions Taken
09	<p>Rapid testing using Lateral Flow Devices (LFD)s will support the return to education in September by helping to identify people who are asymptomatic;</p> <ul style="list-style-type: none"> Secondary school students should complete 2 onsite tests, on return to school, before moving to regular twice weekly tests at home. Secondary school staff should complete regular twice weekly tests at home. A small on-site LFD test centre should be maintained in secondary schools to allow for those unable to take LFD test at home on site. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Staff should continue to undertake twice weekly LFD testing whilst in school. This will be reviewed by the Government at the end of September 2021 and we will respond accordingly to advice.</p>
Physical / Social Distancing in the Building					
Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
10	<p>Although social distancing is no longer a legal requirement for staff and students, headteachers still have a legal duty to ensure the health and safety of their staff.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>At Warblington School, from September 2021, we will continue to:</p> <ul style="list-style-type: none"> Have a one way system, with doors in and out of each building to avoid face-to-face contact and reduce touch points. Stagger break times to reduce the mixing in the canteen and communal areas across year groups. Have no bell at the end of the day to avoid all students leaving together.

Infection Control, Cleaning and Hygiene Arrangements

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
12	Staff and/or students who are experiencing coronavirus (COVID-19) symptoms , should not attend school/ setting. They should arrange to have a test .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, students and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
13	Staff who experience symptoms as above whilst at work should go home as soon as possible and should arrange to have a test .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, students and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
14	Students who experience COVID-19 symptoms should be collected from school/ setting as soon as possible. They should be kept 2m apart from all other students and staff whilst on site, where possible. If student needs direct personal care until they can return home, staff should wear gloves, an apron and a face mask. Eye protection should also be worn if deemed risk from coughing/spitting/ vomiting. Anyone who comes into close contact with someone with COVID symptoms must wash their hands. They do not need to isolate or get a test unless they develop symptoms themselves.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Any child with COVID-19 symptoms will be taken to the Isolation Room next to the Headteacher's office The child's parents/carers will be instructed to collect their child immediately and keep them at home until they have been PCR tested for COVID-19.</p> <p>A member of staff must first wear gloves, an apron, a face mask and a visor and then escort the child with COVID-19 symptoms to be isolated.</p> <p>Before putting on the PPE, staff must perform hand hygiene. Use alcohol hand rub or gel or soap and water. Masks, gloves and aprons should be changed after tending to each student and should be regarded as contaminated after a single use and must be removed and be disposed of safely.</p>
15	Parents of students with COVID 19 symptoms should be instructed to get their child tested. Schools will have a small number of testing kits to be provided to parents where it is uncertain they will get a test for their child or may struggle to get a test.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School will have a small number of testing kits to be provided to parents where it is uncertain they will get a test for their child or may struggle to get a test. Parents will always be encouraged to take their child for a PCR test at a walk-in or drive in testing centre as the best option.

16	Staff/ students who test positive for COVID 19 should self isolate for 10 days. Close contacts should take a PCR test but do not need to isolate; they can continue to attend the school setting whilst they are waiting for their results (unless they develop symptoms).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To be communicated consistently to staff and parents using staff newsletter/memos, website, emails from the headteacher, and by sharing this risk assessment with all staff and parents. School will follow national and local guidance at all times.
17	Provision of hand-washing / hand-hygiene facilities at entrances and throughout school/setting. (Regularly monitored & maintained).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School has 40+ hand sanitiser stations in school and these will continue to be regularly refilled and their use encouraged.
18	All staff and students are encouraged to regularly wash their hands with soap and water, especially upon arrival at school/setting, prior to eating, following break/lunch time and any other time deemed necessary (after coughs/sneezes). Children with complex needs should continue to be helped to wash their hands properly.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Regular hand-washing must be insisted upon by all staff in school
19	Toilets and facilities will be cleaned regularly in line with the school's enhanced cleaning regime. Students will be encouraged to clean their hands thoroughly throughout the day	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Additional contact cleaning during the school day will continue upon return to school in September 2021.
20	All staff and students are encouraged to cough / sneeze into tissues and dispose of these in appropriate waste disposal bins. (Catch it, Kill it, Bin it)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All bins in each classroom and each class will be allocated with a box of tissues and staff will encourage students to access and make use of these.
21	All working areas within the building should be well ventilated (Windows and Doors open) where safe and appropriate to do so.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Only rooms with windows that can be opened will be used for teaching children. We will continue to follow the procedures in line with fire safety in relation to doors – except where internal fire doors are being used as part of a frequently-trodden one-way system and where the balance of risk dictates that these doors should remain open.</p> <p>Good ventilation must be achieved by a variety of measures including:</p> <ul style="list-style-type: none"> In cooler weather, windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space.

22	<p>A regular cleaning schedule should be maintained. This should include twice daily cleaning (using detergent and hot water followed by a chlorine based disinfectant solution) of all areas and equipment, with a particular focus on frequently touched surfaces:</p> <ul style="list-style-type: none"> • Toilets • Canteen queuing area • Door Handles/ Access Buttons 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>All areas of the premises will be thoroughly cleaned on a daily basis with particular focus on surfaces that are touched by multiple people ('contact cleaning').</p> <p>All classes have access to wipes and sanitising 'foggers' for the purpose of disinfecting.</p>
23	<p>Staff and students are provided with instructions on how to achieve effective hand-washing; for example in the form of posters, written guidance and videos clips etc.</p> <p>Increased frequency of toilet inspections and checks to ensure sufficient supplies of liquid soap are maintained.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Hand-Washing Guidance</p> <p>Hand-Washing Video</p>
24	<p>Suppliers and Contractors advised if attending premises of infection control arrangements, no-access areas and expectations around personal hygiene.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>All contractors will be given full COVID instruction supon arrival.</p>

Response to an Infection					
Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
25	<p>Sufficient understanding and processes are in place to respond to a confirmed case of COVID 19 in school:</p> <ul style="list-style-type: none"> - Those with symptoms book a test - Contact Public Health when become aware of a confirmed case (Public Health will also contact schools when they become aware of a confirmed case). - Public Health/ Hants LA will then work with school to determine actions to be taken. - Outbreak management plan is implemented if requested in response to request from local Director of Public Health, Test and Trace or Public Health. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Outbreak Management Plan Below
26	<p>If there is an outbreak, school's Covid-19 outbreak management plan is implemented. Remote/distance learning contingency arrangements for all students should be maintained in case of school/ year group closure during any local COVID 19 outbreak.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Outbreak Management Plan Below
Additional control	Restrictions on access to school/setting by third parties (parents, members of the public, visitors etc).				Onsite meetings with parents will be by appointment only.
Additional control measure	Small adaptations will remain in place in classrooms, including seating students side by side and facing forwards, rather than face to face or side on.				We will continue to have a 'technical area' around the IWB which marks out an area at the front of each classroom.
Additional control measure	<p>Educational Resources;</p> <ul style="list-style-type: none"> - For frequently used resources such as pens and pencils, staff and students should have their own items 				Regular checks by the tutor and SLT weekly checks to ensure students have their own equipment to avoid the need to borrow.

	<ul style="list-style-type: none">- Resources that are shared between groups, such as sports, art, and science equipment should be cleaned frequently and- Students and teachers can take books and shared resources home, although unnecessary sharing should be avoided and rules on hand cleaning and cleaning of the resources should apply.				
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Outbreak Management Plan

This Outbreak Management Plan (OMP) outlines how the school will operate if additional measures are recommended for our setting or the local area. The Director of Public Health, Public Health England Health Protection Teams or the Local Authority could recommend certain measures are re-introduced. This may happen to help manage outbreaks in schools, or if there is an “extremely high prevalence” of Covid-19 in the community and other measures have failed to reduce transmission, or as part of a package of measures “responding to a variant of concern”.

N.B- THE FOLLOWING CONTROL MEASURES DO NOT NEED TO BE PUT INTO PLACE UNLESS RECOMMENDED BY THE DIRECTOR OF PUBLIC HEALTH, PHE HEALTH PROTECTION TEAMS OR THE LOCAL AUTHORITY.

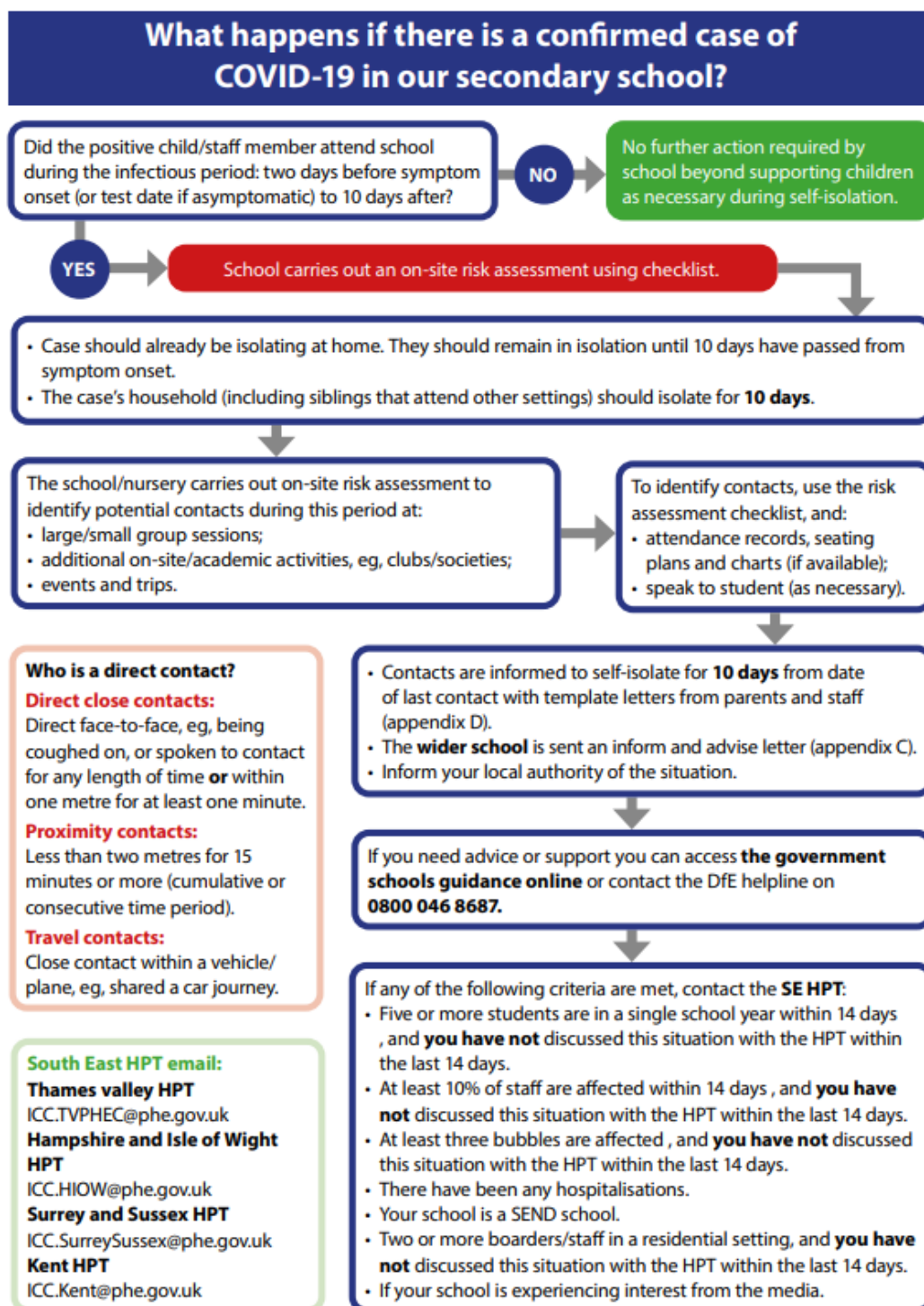
Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
01	If there is significant concern that existing or recently introduced measures in an area have failed to mitigate community transmission, or that a more robust response is required to contain the outbreak of a VoC it may be necessary to limit the number of children and young people in education or childcare settings through attendance restrictions.				<p>Attendance restrictions will only be considered as a last resort following the DfE’s ‘contingency framework’ and, in collaboration with public health and the local authority. in this case, school will:</p> <ul style="list-style-type: none"> • Ensure remote learning platform is in place and accessible to all. • That provision is in place for vulnerable children and key worker children to attend (as per national lockdowns).
02	When a variant of COVID-19 is classed as a variant of concern (VoC), DHSC will increase targeted testing in that area to help suppress and control any possible new cases and better understand the new variants.				Increased use of home testing for staff.
03	Temporary re-introduction of year/class bubbles, for a temporary period to reduce mixing between groups.				<ul style="list-style-type: none"> • Strict year bubbles re-implemented • Staggered entrance/ exit times will remain in place • Use of multiple entrances and exits will be reintroduced • Staggered/ limited use of communal areas- hall/ dining room will remain in place.
04	Temporary re-introduction of face coverings.				<ul style="list-style-type: none"> • Face coverings must be worn by staff and visitors, in communal areas unless they are exempt.

	In all cases any educational drawbacks in the recommended use of face coverings should be balanced with the benefits in managing transmission and should allow for reasonable exemptions for their use.				
05	Temporary re-introduction of shielding in the event of a major outbreak or variant of concern that poses a significant risk to individuals on the shielded patient list.				Shielding can only be re-introduced by national government. Individual risk assessments regularly reviewed and specifically in line with any updated government guidance regarding VoCs. Remote learning platform in place for children who are advised to shield.
06	Temporary limit to certain school activities; - residential educational visits - open days - transition and taster days - parental attendance in settings - performances in settings				These will all be risk assessed and control measures put in place as and when required.

Approved by Head Teacher		Date of Approval	Click here to enter a date.
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Approved by Chair of Governors		Date of Approval	Click here to enter a date.
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PHE SE COVID-19 Flowchart for secondary schools v5.0



<https://documents.hants.gov.uk/childrens-services/secondarieschool-Covid19Guidance-Flowchart.pdf>