

PRIVACY NOTICE

School Workforce: those employed or otherwise engaged to work for Hampshire County Council's Children's Services Department

Privacy Notice - Data Protection Act 1998

Hampshire County Council is the Data Controller for the purposes of the Data Protection Act.

Personal data is held by the Local Authority about those employed or otherwise engaged to work at the Local Authority. This is to assist in the smooth running of the organisation and/or enable individuals to be paid. The collection of this information will benefit both national and local users by:

- Improving the management of school/children's workforce data across the sector;
- Enabling a comprehensive picture of the workforce and how it is deployed to be built up;
- Informing the development of recruitment and retention policies;
- Allowing better financial modeling and planning;
- Enabling ethnicity and disability monitoring; and
- Supporting the work of the School Teachers' Review Body.

This personal data includes some or all of the following - identifiers such as name and National Insurance Number and characteristics such as ethnic group; employment contract and remuneration details, qualifications and absence information.

We will not give information about you to anyone outside the Local Authority (LA) without your consent unless the law allow us to.

We are required by law to pass on some of this data to the Department for Education (DfE).

If you want to see a copy of the information we hold and share about you then please contact:

- Information Compliance Team
Hampshire County Council,
The Castle
Winchester
SO23 8UJ

If you require more information about how the LA and/or DfE store and use this data please go to the following websites:

For Hampshire County Council:

To see how your information is used by the LA:

<http://www3.hants.gov.uk/education/schools/schoolsdataprotection.htm#section242880-3>

and

For the DfE:

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are unable to access these websites, please contact the LA or DfE as follows:

- Data Protection Team
Children's Services
Elizabeth II Court (North)
The Castle
WINCHESTER
SO23 8UQ
Website: <http://www3.hants.gov.uk/learning>
email: childrens.services.dp@hants.gov.uk
Telephone: 01962 845320

- Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Website: <https://www.gov.uk/government/organisations/department-for-education>
Email: info@education.gsi.gov.uk
Telephone: 0370 000 2288.